



PHIL MURPHY
GOVERNOR

TAHESHA L. WAY
LT. GOVERNOR

State of New Jersey
BOARD OF PUBLIC UTILITIES
44 South Clinton Avenue
Post Office Box 350
Trenton, New Jersey 08625-0350
www.nj.gov/bpu/
(609)777-3300

Christine Guhl-Sadovy
President

Dr. Zenon Christodoulou
Commissioner

Marian Abdou
Commissioner

Michael Bange
Commissioner

NOTICE OF VACANCY

POSTING: 47-2024	OPENING DATE: AUGUST 6, 2024	CLOSING DATE: AUGUST 20, 2024
TITLE: CLEAN ENERGY & ENVIRONMENTAL EQUITY MANAGER (GOV. REP. 2)	WORKWEEK: 35 HOURS (NL)	EXISTING VACANCIES: 1
SALARY: \$90,000.00 – \$100,000.00	DIVISION/OFFICE: DIVISION OF CLEAN ENERGY	

OPEN TO: New Jersey Residents

At the New Jersey Board of Public Utilities (“Board”), you will be part of a highly effective and collaborative team working to ensure that safe, adequate, and proper utility services are provided to all members of the public who desire such services.

GENERAL DESCRIPTION

The Office of Clean Energy Equity (OCEE) is part of a highly effective and collaborative team within the Division of Clean Energy working to achieve New Jersey’s ambitious goal of 100% clean energy in a just and equitable manner, as well as Governor Murphy’s commitment to building a stronger and fairer New Jersey.

You will be working alongside a team of dedicated professionals at the New Jersey Board of Public Utilities (BPU) advancing the state’s leadership in the areas of offshore wind, electric vehicles, solar, and energy efficiency with a specific focus of applying an equity lens to all efforts.

As the Clean Energy and Environmental Equity Manager, you will design programs to help grow the clean energy economy in New Jersey leading to well-paying jobs in clean energy and develop initiatives that will serve as a model for other states and the federal government to follow to transition to a more just clean energy future. You will help to ensure residents in low- to moderate-income (LMI), overburdened, and environmental justice communities have equitable access to the benefits of clean energy and the jobs the green economy offers.

Under the general direction of the Deputy Director, OCEE, the Clean Energy and Environmental Equity Manager will lead program management, project and policy development, and community outreach through the OCEE.

Established in 2020, the OCEE oversees the equitable deployment of clean energy technologies and energy efficiency programs, ensuring access for all residents, including New Jersey’s LMI communities.

WORK RESPONSIBILITIES

- Develop and implement clean energy policies and programs, including energy efficiency and decarbonization programs, to better serve New Jersey’s overburdened communities by ensuring equitable participation in clean energy programs, reducing energy burden for our most vulnerable populations, and advancing the equitable distribution of clean energy related benefits toward the goal of 100% clean energy by 2035.
- Manage various clean energy and equity programs and projects, help develop related policies and programs for the Division, and assist in managing consultants, procurements, grants, public meetings and stakeholder engagement, and program implementation.

- Collaborate within the agency to incorporate equity considerations in all aspects of the Board's policies, program development, and implementation. Collaborate with partner agencies in the implementation of relevant policies, programs, training, and education; liaise with community-based organizations; work within the communities to provide effective outreach on workforce training and program education initiatives; and foster dialogue between the BPU and community leaders to ensure that programs are effectively meeting their needs.
- Develop, investigate, research, and propose other new clean energy and energy efficiency programs, program elements, and strategies for consideration.
- Work with BPU teams to develop and implement programs through an equity lens, while leveraging the many existing Division programs that aim to serve overburdened communities; help to lead the Equity Working Group and other key energy efficiency initiatives, focusing on equitable access and participation in energy efficiency programs by customers and businesses; help to lead the Workforce Development Working Group and seek to ensure expansion of diversity in workforce development; help to lead the Community Energy Plan Grant program; help to lead the Whole House Pilot Program; and help establish appropriate targets as necessary for clean energy programs to ensure equity.
- Liaise with utilities, external partners, and community member and groups on the development of programs that prioritize the needs of LMI communities in their provision of service and the benefits of clean energy.

REQUIREMENTS

NOTE: Applicants must meet one of the following or a combination of both experience and education. Thirty (30) semester hour credits are equal to one (1) year of relevant experience.

Four (4) years of professional experience relevant to the position.

NOTE: Please refer to the Advancement section located at the bottom of this title specification for a comprehensive list of approved titles connected to this trainee title. Experience must be related to the journeyman title associated with the position.

OR

Possession of a bachelor's degree from an accredited college or university.

NOTE: Appointees to positions assigned to the Weatherization Assistance Program in the Department of Community Affairs will be required to complete training and obtain a certification as a Quality Control Inspector, issued by an agency accredited by the United States Department of Energy (USDOE), in conformance with USDOE Weatherization Program Notice 14-4. Training is required to be successfully completed subsequent to advancement to the primary title, Program Specialist 1, Socio-Economic Programs.

NOTE: "Professional experience" refers to work that is analytical, evaluative, and interpretive; requires a range of basic knowledge of the profession's concepts and practices; and is performed with the authority to act and make accurate and informed decisions.

ADVANCEMENT: Appointees who successfully complete the 12-month training period will be eligible for advancement to one of the following titles: Program Specialist 1.

RESUME NOTE: Eligibility determination will be based upon information presented on the resume and/or education documents provided. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

GENERAL INFORMATION

- **BENEFITS:** For questions regarding health insurance and other job-related benefits, please direct inquiries to the Department's Human Resources Office at the email address provided below.
- **HOURS OF WORK:** The hours of work for this position are Monday through Friday from 9:00 a.m. to 5:00 p.m. All No Limit (NL) titles will be required to perform work beyond the stated hours of work as needed, in compliance with applicable collective bargaining agreements and laws.

- **STATE AS A MODEL EMPLOYER (SAME) APPLICANTS** If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. The SAME program allows candidates, who identify as having a significant disability, to apply for non-competitive and unclassified positions through a fast track hiring process. For more information about the SAME program and the Fast Track Hiring program, please [click here](#) if you have any questions, please email, or call the contact as indicated on the job vacancy announcement.
- **TELEWORK:** This position may be eligible to participate in the Department's pilot Telework Program/Policy, which offers eligible employees the opportunity to work remotely up to two (2) days per week, if approved by Management per operational needs, subject to all requirements of the Department's Telework Program/Policy. For questions regarding Telework eligibility, please ask during the interview process if selected for an interview.
- **WORK AUTHORIZATION:** In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment verification forms upon hire. Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship, and Immigration Services Regulations. The State of New Jersey does not provide sponsorships for citizenships or Visas to the United States.

RESIDENCY REQUIREMENTS

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70) effective September 1, 2011, contains new residency requirements for public officers and employees, unless exempted under the law. Current, new, or prospective employees should be aware of the following:

Effective September 1, 2011, all employees of State and local government must reside in the State of New Jersey, unless exempted under the law. If you already work for State or local government as of September 1, 2011, and you do not live in New Jersey, you are not required to move to New Jersey. However, if you begin your office, position or employment on September 1, 2011, or later, you must reside in New Jersey. If you do not reside in New Jersey, you have one year after the date you take your office, position, or employment to relocate your residence to New Jersey. If you do not do so, you are subject to removal from your office, position, or employment. For more information, visit: <https://www.nj.gov/labor/research-info/njfirst.shtml>

APPLICATION INSTRUCTIONS

Qualified candidates are welcome to submit a letter of interest, resume, writing sample, a completed [State of NJ Employment Application](#) and [Personal Relationships Disclosure Form](#) along with your best contact number and email address to: humanresources@bpu.nj.gov

(Subject line must include the specific job posting number).

If you would like to mail your application, you may send it to the following address:

NJ Board of Public Utilities
Office of Human Resources
44 S. Clinton Avenue
P.O. BOX 350
Trenton, NJ 08625

The New Jersey Board of Public Utilities is an Equal Opportunity Employer.