



New Jersey Board of Public Utilities
44 South Clinton Avenue
P.O. BOX 350
Trenton, NJ 08625



NOTICE OF VACANCY

****This position may be eligible for telework up to two days per week****

POSTING NO.: 71-2023

TITLE: Clean Transportation Programs
Coordinator (Gov. Rep. 2)

SALARY: \$70,000.00 – \$80,000.00

WORKWEEK: 35 hours (NL)

EXISTING VACANCIES: One (1)

OPENING DATE: October 30, 2023

CLOSING DATE: November 17, 2023

DIVISION/LOCATION: Division of
Clean Energy

At the New Jersey Board of Public Utilities (“Board”), you will be part of a highly effective and collaborative team of dedicated professionals in the Division of Clean Energy, working to achieve 100% clean energy and managing and coordinating the clean energy initiatives of the State of New Jersey, with a focus on our programs to provide incentives for Clean Transportation. You will be working to implement the State’s Energy Master Plan, statutory guidance, and Executive Orders, and will work with colleagues at other agencies and departments across State government to achieve New Jersey’s clean energy goals.

In January 2020, Governor Murphy signed the “EV Act” which established the strongest EV incentive program in the country and provided the BPU with additional authority to create EV and EV charging incentive programs as necessary to effectuate the goals outlined in the act. Those goals include putting 330,000 EVs on the road by 2025 and establishing a public charging network throughout the State of New Jersey. Those actions, coupled with the 2019 Energy Master Plan, which acknowledge that the transportation sector is responsible for over 40% of emissions, have propelled New Jersey, and the BPU, as a leader in EV adoption policy. This position will support existing EV programs and assist in the development of future programs.

You will also be helping to grow the clean energy economy in New Jersey which will lead to long- term careers in clean energy for our residents, stimulate the economic growth of the state, and develop programs that will serve as a model for other states and the federal government to follow to transition our society to a just clean energy future.

GENERAL DESCRIPTION: Under the direction of the Clean Transportation Program Manager, the Clean Transportation Coordinator will be responsible for managing multiple Clean Transportation programs and projects within the Division of Clean Energy.

The successful candidate will help to strategize and coordinate the execution of current and future transportation programs as part of a portfolio of Clean Transportation initiatives. This includes a directive to shape clean transportation policy development at the state and regional levels.

Clean Transportation initiatives include:

- NJ Charge Up EV and residential charger incentives
- Clean Fleet incentives
- Multi-Unit Dwelling (MUD) EV Charger incentives
- EV Tourism incentives
- Innovation initiatives around electric vehicles, public transportation, and mobility

WORK RESPONSIBILITIES

- Develop and coordinate the State's EV incentive structures, including Charge Up, MUD, Clean Fleet and EV Tourism charging incentives.
- Coordinate Clean Transportation team's work on equitable mobility, including existing and future programs focused on demonstrations of technologies, business strategies, and policies, and provide strategic insight to expand and evolve the programs.
- Coordinate relationships with other state agencies and participate in state policy development on topics critical to the proliferation of clean transportation options, such as program funding mechanisms, state fleet electrification, and utility EV programs.
- Manage interactions with local governments to advance clean transportation initiatives.
- Help develop related policies and programs for the Division, and assist in managing consultants, RFQs, grants, public meetings and stakeholder engagement, and program implementation.
- Collaborate within the agency in all aspects of the Board's policies, program development, and implementation. Collaborate with partner State agencies in the implementation of relevant policies, programs, training, and education; work with stakeholders and provide effective outreach on solar initiatives.
- Work with other BPU teams to develop, investigate, research, propose and implement new or modified clean transportation policy and integrate with other clean energy initiatives and programs including but not limited to solar, storage, interconnection initiatives and modernization of the grid toward optimizing renewable energy and distributed energy sources.
- Liaise with utilities, external partners, and community members and groups on the development of distributed energy programs. Draft straw proposals, orders and memos to effectuate policy objectives, conduct complex policy analysis and research including developing professional briefing materials. Assist in running stakeholder meetings, collecting stakeholder feedback and briefing decision-makers.
- Provide input to and support creation of required reporting to the legislature, Governor's Office, and other parties as appropriate.
- Compile data and prepare detailed reports leading to the development or enforcement of

State and utility regulatory programs relevant to the protection of human health and welfare, public safety, the environment and the goals outlined regarding EV adoption.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a degree in a discipline appropriate to the position.

EXPERIENCE: Three (3) years of full-time experience in a field appropriate to the position. Experience in the academic, energy, clean energy, environment, engineering, science or sustainability fields is preferred. Subject matter expertise in clean transportation, transportation electrification, and/or mobility and a passion for issues related to clean transportation and equity. Demonstrated ability to coordinate independently and simultaneously on a broad portfolio of innovative programs.

The successful candidate will possess and demonstrate a broad range of project management and leadership skills including strong written and oral communication skills; exceptional interpersonal skills; thorough problem analysis; creative thinking; and prudent decision-making and sound judgment. The ability to manage and develop projects, to effectively delegate and oversee staff, teams and efforts and lead interdepartmental cooperation. Proficiency and experience in analyzing and synthesizing complex information and data sets.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume and proof of degree submitted. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency.

WORK AUTHORIZATION: Applicants must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services regulations.

OPEN TO THE FOLLOWING: Open to New Jersey Residents.

RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the “New Jersey First Act,” which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey.

SAME APPLICANTS: If you are applying under the NJ “SAME” program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. For more information on the SAME Program visit the following website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov or call at 833-691-0404.

HOW TO APPLY: Interested applicants should submit a letter of interest, resume, writing sample, a copy of the college transcript/diploma indicating the date the degree was conferred, if applicable, the State of New Jersey Employment Application and the Personal Relationships Disclosure Form ([Click Here](#) – listed under HR policies). Please make sure to include the posting

number in the subject line via email. All documents must be submitted by the closing date shown above to the following:

**NJ Board of Public Utilities
Office of Human Resources
44 South Clinton Avenue
P.O. BOX 350
Trenton, NJ 08625
humanresources@bpu.nj.gov**

Visit us at <https://nj.gov/bpu/>

The New Jersey Board of Public Utilities is an Equal Opportunity Employer.